



Municipal Development Officers Association of Nova Scotia

General Meeting - Minutes

October 30, 2003

The meeting was attended by the following members of the Executive:

President	Rosemary MacNeil
Treasurer	Colin Forsyth
Past President	Sean Audas
Director	Dawn Sutherland
Vice President	Andrew Falkner
Director	Chad Renouf

Location: Holiday Inn, Dartmouth

Meeting was called to order by the Chair at 1:35pm, 29 members were in attendance.

1. Approval of Minutes

The minutes of the Annual General Meeting were circulated to the members.

Motion: That the minutes of the April 10, 2003 Annual Meeting be approved with small correction.

Moved by: Karen Dempsey

Seconded by: Brad Fulton

Motion Carried

2. Business arising from the minutes/old business

Rosemary MacNeil thanked Andrew Smith for his work on the website and Madelyn Lemay as the interim chair of the Certification Committee and for arranging Britt's certification.

3. Financial Report

Motion: That the financial statement for November 2003 be approved as circulated without the double entry for April 17, 2003.

Moved by: Colin Forsyth

Seconded by: Doug MacInnis

Motion Carried

5. New Business

New Members

Lorelei Doucette	Municipality of Argyle	Regular Member
Lorelei Dean	Town of Paradise	Regular Member

Certification

Britt Roscoe	Annapolis County	GD
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Spring Conference 2004

The membership voted on locations for the upcoming spring conference from the following list of possible locations: Pictou, Amherst and Liscombe. The majority vote was to hold the conference in Pictou. Topics include: Fred Hutchinson - S/D session -panel discussion, Ian Young suggested we cover the headings in the Dacum Chart in round table discussions and Architectural Control Guidelines.

Motion: To adjourn the general meeting

Moved by: Thomas Trenholm

Seconded by: Wanda Ryan

Regular meeting was suspended on a motion by Kevin and 2nd by Ian. Kevin Warner then opened a meeting of the Certification Review Committee. The Committee received input on fees, concerns from round tables, etc. The following recommendation were approved:

Recommendation #1

That the Association adopt, in principal, the revised process as presented by the Certification Review Committee, with the understanding that some modifications may be made by a new Certification (Rating) Committee as the process is implemented (tweaking).

Recommendation #2

That the Association establish a Certification Committee, to be made up of between 5 and 7 Certified Development Officers who are actively working as a Municipal Development Officer, plus at least one member from the Association Executive. The following members have volunteered to work on this Committee, for a two year term, for 2003 to 2005. Rosemary MacNeil, Kevin Warner, John Warden, Ian Young, Madelyn Lemay, Van Macleod, Britt Roscoe.

Recommendation #3

That the newly formed Certification Committee be required to meet at least once a year to review the Certification process and work towards best practises for Certifying new members; and that the Certification Committee Membership be ratified on a yearly basis, at the annual (Spring) conference/meeting.

Recommendation #4

That the Certification Committee meet as soon as possible following this conference to ensure that testing processes are agreed upon, and to work towards broadening what 's been established to date.

Committee meeting closed and Regular meeting reopened. Voted on the acceptance of revised Dacum Chart.

Meeting adjourned...3:00pm